

**New Jersey Department of Education
Title I Office of Program Planning and Accountability
School Choice Capacity Checklist**

Use this checklist to guide all efforts to provide the school choice option to parents of students attending schools in need of improvement.

Capacity Options	Yes	No	If No, Provide Explanation
• Reconfiguring, as new classrooms, space in receiving schools that is currently not being used for instruction.			
• Expanding space in receiving schools, such as by reallocating portable classrooms within the district.			
• Redrawing the district's attendance zones if insufficient capacity is available within the existing zones within which students would ordinarily select schools.			
• Creating satellite divisions of receiving schools, that is, classrooms that are under the supervision of the receiving school principal and whose teachers are part of the school faculty but that exist in neighboring buildings.			
• Creating new, distinct schools, with separate faculty, within the physical sites of schools identified for improvement.			
• Encouraging the creation of new charter schools within the district.			
• Developing distance learning programs, or entering into cooperative agreements with "virtual schools."			
• Reshaping long-range capital construction and renovation plans in order to ensure that schools that are likely to receive new students have additional space.			
• Modifying either the school calendar or the school day, such as through "shift" or "track" scheduling, in order to expand capacity.			
• Easing capacity by initiating interdistrict choice programs with neighboring LEAs or even by establishing programs through which local private schools can absorb some of the LEA's students.			
• Other options considered: ➤ ➤ ➤			

